

BY-LAWS OF HUBTOWN STREET HOCKEY

These By-Laws of Hubtown Street Hockey are made and effective March 12th, 2018.

1. ORGANIZATION

- A. The name of the organization shall be Hubtown Street Hockey.
- B. The organization may at its pleasure by a vote of the membership body change its name.

2. PURPOSES

Hubtown Street Hockey is a community-based, non-profit, non-commercial organization that is accessible to all ages and whose primary activity is the structuring of a safe and recreational environment where all are able to play street hockey.

The majority of the proceeds will be donated to a charity of the boards choice per annum.

3. BOARD OF DIRECTORS

The Board of Directors in this organization shall be held by the following Officers until they are no longer willing or able to do so. If such time occurs, another qualified person can be nominated by another Officer and must be voted in by a majority vote. The Executive Directors may at any time, using their own discretion, put a motion forward for a new Director to join the board, above and beyond the current positions. This person must be then voted in by a majority vote of the board.

Board of Directors are insured by Caldwell Roach Insurance (or another approved insurer), in respect of all Liability.

Officers:

- Executive Directors: Laurie Burcham and Krista McNeil O'Dwyer
- Finance Director: Craig Barnhill
- Communications and Registration Director: Josh Burcham

All officers shall be voting directors, with the exception of the Communications and Registration Director.

4. MEETINGS

- A. The annual meeting of the Board of Directors of this organization shall be held before the 31st of August each and every active year, except if such day be a legal holiday, then and in that event, the Officers shall fix the day, but it shall not be more then two weeks from the date fixed by these By-Laws.
- B. Regular meetings of the Board of Directors shall be held monthly, from February to June, and the Officers shall determine this date monthly.
- C. The presence of all Officers shall be necessary to conduct the financial business of this organization. All non-financial decisions can be made by the Executive Directors, within reason and at their own discretion.

5. VOTING

At all meetings, except for the election of officers, all votes shall be by voice. For election of officers, ballots shall be provided and there shall not appear any place on such ballot that might tend to indicate the person who cast such ballot.

Votes that require attention in between meetings, may take place by email or online voting application.

6. ORDER OF BUSINESS

- A. Attendance
- B. Approval of the Minutes of the preceding meeting.
- C. Officer Reports
- D. Committee Reports (if applicable)
- E. Old and Unfinished Business
- F. New Business
- G. Adjournments

7. EXECUTIVE DIRECTORS

- A. The business of this organization shall be managed by the Executive Directors consisting of 2 persons, together with the Finance Director of this organization.
- B. The Executive Directors shall have the control of every day management of the affairs and business of the organization.
- C. The Executive Directors may make such rules and regulations covering its meeting as it may in its discretion determine necessary.
- D. The Executive Directors of this organization, by virtue of their office shall be Chairman's of the Board of Directors.
- E. One of the Executive Directors shall take minutes at all meetings of the board. They shall keep the minutes and records of the organization in appropriate books.
- F. The Executive Directors shall present at each annual meeting of the organization an annual report of the work of the organization.
- G. The Executive Directors shall appoint all committees, temporary or permanent.
- H. The Executive Directors shall see all books, reports, and certificates required by law are properly kept or filed.
- I. One of the Executive Directors must sign the checks or drafts of the organization along with the Finance Director.
- J. Executive Directors have such powers as may be reasonably construed as belonging to the Chief Executive of any organization.
- K. Executive Directors shall for reason of their office, be entitled to receive compensation as set for by the budget determined by the Board of Directors.

8. FINANCE DIRECTOR

- A. The Finance Director shall have the care and custody of all monies belonging to the organization.
- B. The Finance Director shall cause to be deposited all funds in a regular business bank.
- C. The Finance Director shall sign checks or drafts, along with one of the Executive Directors.
- D. No special fund may be set aside that shall make it unnecessary for the Finance Director to sign the checks issued upon it.
- E. The Finance Director shall render at stated periods as the Board of Directors shall determine a written account of the finances of the organization and such report shall be physically affixed to the minutes of the Board of Directors of such meeting.
- F. The Finance Director shall exercise all duties related to the Office of Treasurer.

9. COMMUNICATIONS AND REGISTRATION DIRECTOR

- A. The Communications and Registration Director will create the social media strategy, coordinating with the Executive Directors to ensure its effectiveness.
- B. The Communications and Registration Director shall monitor and comment on social media, acting as company spokesperson within the Social Media industry.
- C. The Communications and Registration Director shall monitor the competition and be aware of market changes and developments.
- D. The Communications and Registration Director is responsible for all on-line registration responsibilities. This includes setting up, opening and closing, and maintaining the registration system. It also includes communicating registration data to all coordinators and answering all questions related to registration.

10. SALARIES

The Board of Directors shall hire and fix the compensation of any and all employees which they in their discretion may determine to be necessary for the conduct of the business of the organization.

11. COMMITTEES

All Committees of this organization shall be appointed by the Executive Directors and their term of office shall be for a period of one year or less if sooner terminated by the action of the Board of Directors.

12. AMENDMENTS

These By-Laws may be altered, amended, repealed or added to by an affirmative majority vote of the Board of Directors.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

EXECUTIVE DIRECTOR

Authorized Signature

Print Name and Title

FINANCE DIRECTOR

Authorized Signature

Print Name and Title

EXECUTIVE DIRECTOR

Authorized Signature

Print Name and Title

**COMMUNICATIONS AND
REGISTRATION DIRECTOR**

Authorized Signature

Print Name and Title